



# GONZALES COUNTY SHERIFF'S OFFICE

**Matthew J. Atkinson, Sheriff**

**1713 Sarah Dewitt Dr., Gonzales, TX 78629**  
**(830) 672-6524 Office (830) 672-2517 Fax**



Applications may be obtained at the Sheriff's Office or you may print out an application by [clicking here](#).

Position: Full-Time Patrol Deputy

Salary: \$23.14 per hour fresh from Academy and \$24.14 with experience.

Benefits: Paid vacation, holiday and sick leave, Retirement, Health and Life Insurance. Uniform allowance and assigned duty weapon. Additional benefits are available.

## Principal Duties and Responsibilities:

1. Enforce laws established for the protection of persons and property.
2. Enforce traffic laws and work accidents when necessary.
3. Respond to emergencies and prioritize calls on urgency.
4. Investigates criminal activity, process crime scenes, interview witnesses and suspects and prepare detailed investigative reports which include diagrams and photographs.
5. Conduct follow-up investigations.
6. May serve as a training officer to other deputies.
7. Prepare and submit administrative documentation, including timecards, activity reports, vehicle logs, and other as necessary.
8. Makes arrests, serves arrest and search warrants, serves civil process and investigates and reports on ESTRAY animals when necessary.
9. Carries a firearm and maintains weapons proficiency as determined by the agency.
10. Shall fulfill the employments standards of this position and comply with county policies, rules and procedures.
11. Performs other duties as assigned.

## Minimum Qualifications:

1. TCOLE Peace Officer License basic or above preferred.
2. Have valid driver's license.
3. Ability to read, write and understand the English language.
4. Demonstrate and operate proficiency with a computer and other multi-media devices.
5. Ability to write clear and concise reports and maintain accurate, detailed records.
6. Possess basic first aid knowledge.
7. Safely qualify with a firearm and maintain firearm proficiency.
8. Effectively use and operate a digital camera, video, in-car video system, GPS system and all associated programs necessary.
9. Adequately demonstrate defensive and safe driving techniques as they relate to emergency operations of Sheriff's Office vehicles.
10. Maintain mental capacity and physical condition.
11. Effectively handle work environment and conditions which involve personal danger and potential exposures.
12. Shift work and working holidays and weekends are required for this position.

Submit applications to: Lynn Wilburn, Chief Deputy

## In Memoriam

Deputy Albert Little (1888)

Deputy Robert Coleman (1896)

Sheriff R.M. Glover (1901)

Sergeant David Furrh (2000)