

GONZALES COUNTY SHERIFF'S OFFICE

Keith Schmidt, Sheriff

1713 Sarah Dewitt Dr., Gonzales, TX 78629 (830) 672-6524 Office (830) 672-2517 Fax



Applications may be obtained at the Sheriff's Office or you may print out an application by <u>clicking here</u>.

Position: Full-Time Patrol Deputy

Salary: \$26.65 per hour fresh from Academy and \$27.14 with experience.

Benefits: Paid vacation, holiday and sick leave, Retirement, Health and Life Insurance. Uniform

allowance and assigned duty weapon. Additional benefits are available.

Principal Duties and Responsibilities:

- 1. Enforce laws established for the protection of persons and property.
- 2. Enforce traffic laws and work accidents when necessary.
- 3. Respond to emergencies and prioritize calls on urgency.
- 4. Investigates criminal activity, process crime scenes, interview witnesses and suspects and prepare detailed investigative reports which include diagrams and photographs.
- 5. Conduct follow-up investigations.
- 6. May serve as a training officer to other deputies.
- 7. Prepare and submit administrative documentation, including timecards, activity reports, vehicle logs, and other as necessary.
- 8. Makes arrests, serves arrest and search warrants, serves civil process and investigates and reports on ESTRAY animals when necessary.
- 9. Carries a firearm and maintains weapons proficiency as determined by the agency.
- 10. Shall fulfill the employments standards of this position and comply with county policies, rules and procedures.
- 11. Performs other duties as assigned.

Minimum Qualifications:

- 1. TCOLE Peace Officer License basic or above preferred.
- 2. Have valid driver's license.
- 3. Ability to read, write and understand the English language.
- 4. Demonstrate and operate proficiency with a computer and other multi-media devices.
- 5. Ability to write clear and concise reports and maintain accurate, detailed records.
- 6. Possess basic first aid knowledge.
- 7. Safely qualify with a firearm and maintain firearm proficiency.
- 8. Effectively use and operate a digital camera, video, in-car video system, GPS system and all associated programs necessary.
- 9. Adequately demonstrate defensive and safe driving techniques as they relate to emergency operations of Sheriff's Office vehicles.
- 10. Maintain mental capacity and physical condition.
- 11. Effectively handle work environment and conditions which involve personal danger and potential exposures.
- 12. Shift work and working holidays and weekends are required for this position.

In Memoriam

Deputy Albert Little (1888) Deputy Robert Coleman (1896)

Sheriff R.M. Glover (1901)

Sergeant David Furrh (2000)